



Brasenose Ball 2017

Terms and Conditions

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1. Terms and Conditions

- a. Brasenose Ball 2017 (hereafter "the Ball") is organised and run by the Brasenose Ball Committee (hereafter "the Organisers"), under the direction of the Ball President, Alice Wilcock.
- b. The Organisers may be contacted at Brasenose College, Radcliffe Square, Oxford, OX1 4AJ, or at jcr-ball@bnc.ox.ac.uk.
- c. Participation at the Ball is subject to the following Terms and Conditions. Failure to adhere to these Terms and Conditions may result in refusal of entry or ejection from the premises.

2. Ticket Application and Booking Procedure

- a. Ticket applications will only be accepted where the Lead Applicant (hereafter "the Applicant") is a current student, alumnus or employee of the University of Oxford and/or of its constituent Colleges.
- b. Tickets to the Ball are subject to availability.
- c. Applications for tickets will only be accepted via the Organisers' official online form at brasenoseball2017.co.uk (hereafter "the Ball Website") and will be dealt with on a 'first come, first served' basis.
- d. Tickets may only be transferred to another individual with the permission of the Organisers (see Section 4.d).
- e. Tickets may not be resold for commercial gain. Where a person is found to be reselling tickets for commercial gain, both the ticket seller and ticket buyer(s) will be refused entrance to the Ball and forfeit all their tickets without refund.
- f. Applicants may additionally apply for tickets for accompanied *bone fide* guests (hereafter "Guest(s)"). The Applicant must notify their Guest(s) of these Terms and Conditions. The Applicant submits, upon application, to these Terms and Conditions on behalf of their Guest(s).
- g. All Applicants and Guests must be over the age of 18.

- h. If a ticket application is successful, payments for all tickets must be made at the time of booking.
- i. The Applicant is responsible for providing the Organisers with their own details and details of their Guest as described on the Ball Website at the time of booking. The Organisers cannot be held responsible for incorrect registration.
- j. A ticket is valid only if the ticket-bearer's name matches the name that was supplied when the ticket was purchased.
- k. In the event that the Ball sells out, the Organisers reserve the right to create a reserve list of Applicants at their discretion. If tickets become available at a later date they will be issued to Applicants on the reserve list.

3. Payment

- a. Payment will be taken through an online service provided by Tilt.
- b. Only at the discretion of the Organisers, and under exceptional circumstances, may payment be made by bank transfer or by cheque.
- c. The Organisers reserve the right, at their discretion, to offer discounts of up to 100% of the value of any ticket to any person.
- d. If a discount has certain conditions attached (for example, being a member of Brasenose JCR), and the discount is used by an Applicant who does not satisfy that discount's conditions, the ticket purchase will be deemed invalid, and the Applicant will be asked to pay the full amount or their ticket will be refunded.
- e. Applicants are advised to follow carefully all payment instructions provided on the Ball Website, and to retain proof of payment. The Organisers take no responsibility for money lost by failure to follow the payment instructions detailed on the Ball Website.

4. Refunds, exchanges and amendments

- a. No refund will be offered for any Ball ticket(s), except in exceptional circumstances and at the discretion of the Organisers.
- b. If a refund is offered, the Organisers reserve the right to pay the refund by a method of their choosing.
- c. If a ticket is refunded that was initially bought with a discount, the refund will be equal to the amount that was originally paid.
- d. At the Organisers' discretion, an Applicant may transfer ownership of their ticket(s) to another person who satisfies the conditions of (2.a) and (2.g).
- e. At the Organisers' discretion, an Applicant may amend the name(s) or other details on their ticket(s).
- f. For all refunds, exchanges and amendments, the Applicant must provide appropriate identification and proof of payment. At the Organisers' discretion, an administrative fee may be charged of up to 10% of the ticket's value.
- g. Requests for refunds, exchanges or amendments should be addressed to *jcr-ball@bnc.ox.ac.uk*.

5. Ticket collection

- a. At the Organisers' discretion, tickets will be distributed several days in advance either electronically or through a physical collection point in Brasenose College.

- b. If physical collection points are used, their location and times will be advertised to Applicants and Guests in advance. Photographic identification will be required for collection.
- c. At the Organisers' discretion, all uncollected tickets will be voidable upon expiry of the collection period. Uncollected tickets are non-refundable.
- d. The Organisers reserve the right to charge a fee for late ticket collection.

6. Admission to the Ball

- a. Entry to the Ball will only be granted on presentation of a valid ticket and photographic identification (e.g. University Card, passport, driving licence); the name on the identification must match the name that was submitted to the Organisers.
- b. The Organisers reserve the right to inspect clothing, containers, packages and bags in the possession of Applicants or Guests, in order to confirm that these terms and conditions are being adhered to.
- c. Entrance times for holders of dining tickets and for holders of non-dining tickets will be advertised in advance of the event. Entrance outside the advertised times will not be permitted without the prior consent of the Organisers.
- d. Entrance to the Ball is final, and no re-entry will be permitted except by prior consent of the Organisers.
- e. Use of the cloakroom provided is at the Applicant or Guest's own risk. The Organisers cannot be held responsible for the security of personal possessions stored in the cloakroom or in any other location at the Ball.

7. Conditions of Admission

- a. The Organisers and Brasenose College reserve the right, with reasonable cause, to refuse entry or remove any Applicant or Guest from the Ball without any entitlement to a refund. Some reasonable causes include, but are not limited to, cases where the Applicant or Guest:
 - i. Is under the influence of alcohol or drugs;
 - ii. Is not in possession of appropriate identification or a valid ticket;
 - iii. Is under the age of 18;
 - iv. Brings a prohibited item into Brasenose College. These include, but are not limited to: alcohol; animals except service animals (e.g. guide dogs, police dogs and horses); weapons; any items that could be used as a weapon; camera tripods, monopods, telephoto camera lenses with a focal length capacity greater than 200mm; drink and food cans; fireworks; glass (including bottles); large containers in excess of 1.5 litres; flags, banners or signs larger than 1 metre by 1 metre in size or with handles longer than 50cm in length; musical instruments and amplification equipment; unauthorised advertising or marketing material or flyers; any substances whose possession is prohibited by law;
 - v. Attempts to: (a) disrupt or interrupt any event; (b) engage in conduct which is a risk to the safety of themselves or of others; or (c) engage in any conduct, act towards or speak to any person in a manner which offends, insults, humiliates, intimidates, threatens, disparages or vilifies that other

person on the basis of race, religion, colour, sexual orientation, descent, nationality or national origin;

- vi. Attempts to cause wilful damage or harm to any part of Brasenose College or the Ball infrastructure, including buildings, fixtures and fittings, fences, and vegetation;
 - vii. Attempts to interfere with, obstruct or hinder the Organisers or their contractors, Brasenose College employees, or authorised officers in the exercise of their powers, functions or duties;
 - viii. Attempts to enable a person without a valid ticket (a “Gate-crasher”) to enter the Ball by any means, which include, but are not limited to: opening an entrance into Brasenose College; concealing a Gate-crasher in any space in Brasenose College; communicating with a Gate-crasher; distracting or obstructing the Organisers or security contractors to enable a Gate-crasher to enter; helping a Gate-crasher assume a false identity; providing material to a Gate-crasher with which they could manufacture a counterfeit ticket and/or wristband; providing false information to the Organisers or security contractors;
 - ix. Takes photographs and recordings for any purpose other than personal use;
 - x. Smokes in any area other than the designated smoking area, which will be clearly marked.
- b. Notwithstanding (7.a.ix), the Organisers may require Applicants or Guests to refrain from taking photographs or recordings if it is necessary to prevent the Organisers from being in breach of contract for a particular reason. Any such requirement will be made clear on the night of the Ball.
 - c. For security purposes the Organisers or their contractors may operate surveillance equipment within Brasenose College, including security cameras.
 - d. By entering the Ball, you consent to information about yourself (including photographs and film) being recorded and disclosed to others without compensation or notice, including (without limitation) law enforcement agencies and persons involved in relevant legal or disciplinary actions, to the extent that Brasenose College deems such disclosure to be necessary in order to protect their lawful interests, the public interest or the safety of persons or property present at the Ball.
 - e. The Ball is a black tie event. Black tie, white tie, military dress and national dress are the only acceptable forms of attire. The Organisers reserve the right to refuse admission to Applicants or Guests who fail to adhere to this dress code.
 - f. The Organisers may alter these conditions if such changes are reasonably necessary to address safety issues or otherwise protect legitimate interests of the College.

8. Health and Safety

- a. Applicants and Guests must comply with all instructions and rules given in this regard by the Organisers or their contractors, Brasenose College employees, or authorised officers.

9. Disabilities, allergies and other special measures

- a. Applicants or Guests with disabilities that are likely to require special measures should contact the Organisers at least two weeks before the Ball at *jcr-ball@bnc.ox.ac.uk*.
- b. The Organisers will, if adequate notice is given, ensure that Applicants or Guests with disabilities have a Personal Emergency Evacuation Plan (PEEP), if one is necessary.
- c. The Organisers will make all reasonable attempts to accommodate Applicants or Guests with disabilities so that they can enjoy as much of the Ball as possible.
- d. The Organisers cannot be held responsible for any injury, loss, damage to personal property or other inconveniences that arises because an Applicant or Guest with a disability has not notified the Organisers.
- e. Applicants and Guests with physical disabilities are hereby notified that:
 - i. The historic nature of Brasenose College means that some areas may be inaccessible despite the best efforts of the Organisers;
 - ii. Some entertainments, such as swings, may be inaccessible.
- f. Applicants and Guests who suffer from epilepsy or similar conditions are hereby notified that there will be substantial use of flashing lights and/or fireworks in many areas at the Ball.
- g. Applicants and Guests with food allergies should specify these on the form provided on the Ball Website, or subsequently notify the Organisers at *jcr-ball@bnc.ox.ac.uk*. The Organisers cannot be held responsible for any injury, illness or other inconvenience that arises because an Applicant or Guest with a food allergy has not notified the Organisers.
- h. While every effort will be made to ensure that certain foods are free of particular allergens, the Organisers cannot guarantee that these foods will be free of trace elements.

10. Liability

- a. Other than for death or personal injury resulting from the negligence of the Organisers, the Organisers and Brasenose College will not be liable for any injury, loss or damage to personal property suffered by any Applicant or Guest during the Ball.

11. Programme

- a. The programme of the Ball is at the discretion of the Organisers and is subject to change without notice.

12. Force Majeure

- a. No refunds will be made if the Ball or any part of the programme has to be cancelled due to an "Event of Force Majeure", including, but not limited to: acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves, floods, hurricanes or other natural disasters); war, hostilities, invasion, acts of foreign enemies, mobilisation, requisition, or embargo; rebellion, revolution, insurrection, or military or usurped power, or civil war; nationalisation; government sanction; blockage; embargo; lockout or interruption or failure of electricity, water, telephone or internet services; contamination by radioactivity from any nuclear fuel, or from any nuclear waste from the

combustion of nuclear fuel, radioactive toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly; contamination by substance with chemical or biological hazard; riot, commotion, strikes; or acts or threats of terrorism.